

City of Fitzgerald
302 East Central Avenue
Fitzgerald, Georgia 31750



(229) 426-5060
(229) 426-5066 Fax
www.fitzgeraldga.org
fitzcity@mchsi.com

INSTRUCTIONS

BEER, WINE AND ALCOHOLIC BEVERAGE LICENSE APPLICATION

1. **Application Fee is \$150.00.** Check, money order or cashier's check should be made payable to the City of Fitzgerald.
2. **Beer, Wine and Alcoholic Beverage License Application:** Complete Sections 1 - 15. Date and Sign.
3. **Affidavit Verifying Status for City of Fitzgerald Public Benefit:** The City of Fitzgerald is required by Georgia law to verify the lawful presence in the United States of any person 18 years of age or older who applies for local public benefits that are administered by the City of Fitzgerald. Please list full name of applicant and name of business. Check the appropriate line for either United States citizen or legal permanent resident. **Please note that you MUST sign in the presence of a Notary Public.**
4. **Consent Form:** This form gives authorization for the City of Fitzgerald to receive any criminal history record information which may be in the files of any state or local criminal justice agency in Georgia. Please list full name, address, sex, race, date of birth and social security number. **Please note that you MUST sign in the presence of a Notary Public.**
5. After all documents have been completed, signed, notarized and Application Fee paid to the City of Fitzgerald, the Application packet should be taken to the Fitzgerald Police Department. The Chief of Police will have applicant fingerprinted and photographed. After review of criminal history record information by the Chief of Police, the packet will be submitted to City Hall for Administration to verify delinquent or past due amounts on Ad valorem Taxes, Business Licenses, Utility Bills and Sanitation/Garbage Fees. Building and Zoning will review all requirements noted on Application. The Application will be submitted to Mayor and City Council at the next available meeting for review.

A copy of Ordinance Number 10-1426 in reference to Liquor by the Drink and a Retail Excise Tax Return on Liquor by the Drink is attached for your review and convenience if you are applying for Retail Consumption on Premises for Alcoholic Beverages.



\$150.00 Application Fee

CITY OF FITZGERALD BEER, WINE AND ALCOHOLIC BEVERAGE LICENSE APPLICATION

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APPROVED
DISAPPROVED

For Office Use Only
DATE OF MAYOR AND COUNCIL MEETING

CHAIRMAN LICENSE COMMITTEE:

1. Type of business
Sole Proprietor Partnership Corporation S Corporation Limited Liability Company

2. Business activity (Check all that apply)
Club/Pub Hotel/Motel Eating Establishment Super Market/Grocery Store Convenience Store Game Room Other:

3. Purpose of application
New business New location Change in "doing business as" name Other:

4. Federal EIN 5. Legal business name

6. Social Security number 7. Doing business as (DBA) name

8. Mailing address Street address or PO Box City State Zip Code

9. Name of Applicant 10. Name of Owner if other than Applicant

11. Applicant Home Address: 12. Owner Home Address

13. Type of Sale - RETAIL CONSUMPTION ON PREMISES:
Beer (Only) \$250.00 Wine (Only) \$275.00 Beer & Wine \$525.00
Alcoholic Beverages: Restaurant \$2,000.00 Alcoholic Beverages: Private Club \$1,500.00 Alcoholic Beverages: Lounge \$2,500.00

14. Type of Sale - RETAIL CONSUMPTION OFF PREMISES
Beer (Only) \$200.00 Wine (Only) \$750.00 Beer and Wine \$950.00

15. Type of Sale - OTHER
Package Store \$4,000.00

CERTIFICATION: I certify that I am authorized as an owner, partner, corporate officer or representative to sign this document and that the statements made are correct to the best of my knowledge.

Date Signature Title

OFFICE USE ONLY

BUILDING AND ZONING
Does Building and/or plans and location meet Building and Zoning Code Requirements for the City of Fitzgerald: Yes No
Is location with 100 yards of a School, College, Church, Park or Library? Yes No
Distance from premises to nearest residential zone?
Distance from premises to nearest Library?
Distance from premises to nearest alcoholic treatment center?
Distance from premises to nearest public park?
Maximum number of patrons to be served at one time?
Distance from premises to nearest Church?
Distance from premises to nearest hospital?
Distance from premises to nearest community center?
Number of off-street parking spaces available for patrons?

ADMINISTRATION
Is Applicant delinquent or past due on the following:
Ad valorem Taxes: Yes No Business Licenses: Yes No Utility Bills: Yes No
Sanitation/Garbage Fees: Yes No

POLICE DEPT

The Applicant has been fingerprinted and the following has been determined:

NO FELONY OR HIGH AGGRAVATED MISDEMEANOR ON RECORD
RECORD HAS A FELONY OR HIGH AGGRAVATED MISDEMEANOR

POLICE RECORDS CLERK

ATTESTING OFFICER DATE

ATTENTION: Licensees may not engage in the sale of malt beverage, wine or other alcoholic beverages except during the hours of 8:00 a.m. and 1:00 a.m., Mondays through Friday and 8:00 a.m. and 12:00 midnight on Saturdays. Licensees shall not sell malt beverages, wine or other alcoholic beverages on Sundays. Licensees shall not sell liquor on Christmas Day.

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**Affidavit Verifying Status for
City of Fitzgerald Public Benefit Application**

By executing this affidavit under oath, as an applicant for a City of Fitzgerald, Georgia Business License, or Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following respect to my application for a City of Fitzgerald,

(circle one)

Business License or Georgia Occupational Tax Certificate, Alcohol License Taxi Permit or other public benefit, for _____

(Name of person applying on behalf of individual, business, corporation, partnership, or private entity)

As a representative of _____
(The name of business, corporation, partnership or private entity)

_____ I am a United States citizen

OR

_____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant

Printed Name

Date

*Alien Registration number for non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON

THIS DAY ____ DAY OF _____, 20__

Notary Public

My Commission Expires:

*Note: O.C.G.A. Section 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

FITZGERALD POLICE DEPARTMENT
Record Check for Alcohol License

Consent Form

I hereby authorize the City of Fitzgerald, located at 302 East Central Avenue, Fitzgerald, Georgia 31750, to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Full Name: (Print) _____

Address _____

Sex _____

Race _____

Date of Birth _____

Social Security Number _____

Signature _____

Date _____

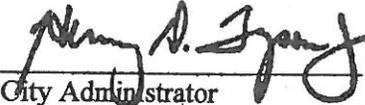
NOTARY PUBLIC

NOTARY EXPIRATION DATE _____

Private Individuals – Public and Private Agencies:

If a licensing decision adverse to the record subject is made, the record subject must be informed by the Individual or Agency making the adverse decision of all information pertinent to that decision. This disclosure must include information that a criminal history record check was made, the specific contents of the records, and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision is a misdemeanor. I have read and understand the above statement.

City of Fitzgerald
302 East Central Avenue
Fitzgerald, Georgia 31750


City Administrator

FOR OFFICE USE ONLY:

Record Check made by: _____ Date: _____

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RETAIL EXCISE TAX RETURN ON LIQUOR BY THE DRINK

There is hereby imposed upon all sales of liquor by the drink in the City of Fitzgerald, Georgia a tax in the amount of three (3) percent of the purchase price of each drink to the consumer. Each licensee shall pay over the amount of taxes collected and coming due in every calendar month to the City of Fitzgerald, Georgia not later than the twentieth (20th) day of the following calendar month. Each licensee shall be allowed a deduction of three (3) percent of the amount of taxes collected as reimbursement for collection of such taxes provided that such tax is not delinquent at the time of payment. **Failure to pay by the due date will result in the loss of the three (3) percent deduction and will subject the licensee to penalty and interest on the tax due.**

All checks, money orders or cashier's checks shall be made payable to the City of Fitzgerald and mailed with the completed return by the due date to the following address:

City of Fitzgerald
302 East Central Avenue
Fitzgerald, Georgia 31750

Business Name: _____

Business Address: _____

City Alcohol License #: _____ Georgia Sales Tax #: _____

Report for Month of: _____ Year: _____

1. Gross sales of liquor by the drink	\$ _____
2. Tax (3% of line 1)	\$ _____
3. Licensee credit (deduct 3% of line 2 if not delinquent)	- \$ _____
4. Penalty if delinquent (add 15% of line 2)	+ \$ _____
5. Interest if delinquent (add 1% of line 2 compounded for each month or fraction of each month)	+ \$ _____
6. Total Amount Due:	= \$ _____

I DECLARE UNDER PENALTIES PRESCRIBED THAT THE INFORMATION PROVIDED IN THIS RETURN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signed: _____ Title: _____

Date: _____ Phone Number: _____